

TOWN OF WELAKA  
CODE ENFORCEMENT MEETING  
TUESDAY, DECEMBER 11, 2018  
@ 5:45 PM  
WELAKA TOWN HALL

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes of Meeting of November 13, 2018
4. Old Business: CV18-0002 – 1007 Front Street
5. New Business: none
6. Request to Speak: none
7. Audience Participation
8. Adjourn

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\*Code Enforcement Board Meeting Procedures for Members of the Public\*

1. All cell phones are to be turned to silent when entering the Council Chambers.
2. Once the audience has taken their seat and the meeting begins, there will be no talking between audience members during the course of the Code Board Meeting. If anyone continues to talk within the audience, and is called down 3 times during the course of the meeting, on the 3<sup>rd</sup> time the person will be escorted out of the Code Board Meeting.
3. The audience must be recognized by the Code Enforcement Board President before being allowed to address the Code Board.
4. The member of the audience that is recognized will proceed to the podium, state their name and address, and proceed with their comments.
5. The audience member will be limited to no more than 3 minutes to speak.
6. There will be no personal attacks made by any member of the audience towards a sitting Code Board Member, and likewise for any Code Board Member.
7. There will be no conversation between a member of the audience, that has been recognized, and any other member of the audience when speaking at the podium.
8. If an audience member wants to speak for more than the allotted 3 minutes allowed, then that person should make a “request to speak” at the Town Hall to be placed on the Agenda, which then persons will be given a “reasonable” amount of time.
9. Minutes of the Code Enforcement Board Meeting may be obtained, once approved, from the Town Hall. The minutes are recorded, but not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements at Town Hall to duplicate the recordings.